

# New Jersey Interlibrary Delivery System

## DECEMBER 2008

**LIBRARY NAME:** \_\_\_\_\_

**This log is to be filled in by the LIBRARY's staff!!!**

\*\*\* PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY \*\*\*

DAY OF MONTH	INITIALS OF DRIVER	ITEMS SENT INSIDE INFOLINK REGION	ITEMS SENT TO CJRLC, HRLC, and/or SJRLC	RECEIVED FROM DELIVERY
S/S				
1				
2				
3				
4				
5				
S/S				
8				
9				
10				
11				
12				
S/S				
15				
16				
17				
18				
19				
S/S				
22				
23				
24				
25		CHRISTMAS DAY	NO DELIVERY	
26				
S/S				
29				
30				
31				
S/S				

**TOTALS:**




- Make sure library's name is on the form; PLEASE TALLY TOTALS at the end of the month
- Return or fax the completed form to the INFOLINK office by the **15th of the following month**
- Please note any missed delivery or problem directly onto this sheet along with a call to our office