

New Jersey Interlibrary Delivery System

JANUARY 2009

LIBRARY NAME: _____

This log is to be filled in by the LIBRARY's staff!!!

***** PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY *****

DAY OF MONTH	INITIALS OF DRIVER	ITEMS SENT INSIDE INFOLINK REGION	ITEMS SENT TO CJRLC, HRLC, and/or SJRLC	RECEIVED FROM DELIVERY
<i>S/S</i>				
<i>1</i>		<i>NEW YEAR'S DAY</i>	<i>NO DELIVERY</i>	
<i>2</i>				
<i>S/S</i>				
<i>5</i>				
<i>6</i>				
<i>7</i>				
<i>8</i>				
<i>9</i>				
<i>S/S</i>				
<i>12</i>				
<i>13</i>				
<i>14</i>				
<i>15</i>				
<i>16</i>				
<i>S/S</i>				
<i>19</i>		<i>MARTIN LUTHER KING JR. DAY</i>	<i>NO DELIVERY</i>	
<i>20</i>				
<i>21</i>				
<i>22</i>				
<i>23</i>				
<i>S/S</i>				
<i>26</i>				
<i>27</i>				
<i>28</i>				
<i>29</i>				
<i>30</i>				
<i>S/S</i>				

TOTALS: _____

- **Make sure library's name is on the form; PLEASE TALLY TOTALS at the end of the month**
- **Return or fax the completed form to the INFOLINK office by the 15th of the following month**
- **Please note any missed delivery or problem directly onto this sheet along with a call to our office**

