

New Jersey Interlibrary Delivery System

July 2010

LIBRARY NAME: _____

This log is to be filled in by the LIBRARY's staff!!!

*** PLEASE RECORD NUMBER OF OUTGOING PACKAGES DAILY ***

DAY OF MONTH	INITIALS OF DRIVER	ITEMS SENT INSIDE INFOLINK REGION	ITEMS SENT TO CJRLC, HRLC, and/or SJRLC	RECEIVED FROM DELIVERY
S/S				
1				
2				
S/S				
5	<i>Independence Day</i>			
6				
7				
8				
9				
S/S				
12				
13				
14				
15				
16				
S/S				
19				
20				
21				
22				
23				
S/S				
26				
27				
28				
29				
30				

TOTALS:

- Make sure library's name is on the form; PLEASE TALLY TOTALS at the end of the month
- Return or fax the completed form to the INFOLINK office by the **15th of the following month**
- Please note any missed delivery or problem directly onto this sheet along with a call to our

